

# BBA, BBA in AIS & BSECO STUDENTS

## Course Registration of Summer 2024 Trimester for Newly Admitted and Existing Students

### Self-registration

**Website: [ucam.uiu.ac.bd](http://ucam.uiu.ac.bd)**

**A. Existing students** are advised to complete their course registration by themselves through UCAM from **May 27 (Monday), 2024 to May 29 (Wednesday), 2024**. The last date of **course registration without fine is May 29 (Wednesday), 2024**. The last date for **course drop is also May 29 (Wednesday), 2024**.

The students who will be unable to complete their self-registration are advised to come to the program office from **09:30 am to 04:00 pm** on above mentioned days.

Please find the decisions of UIU authorities regarding the **pre-selected section(s) in the following link:**

**<https://sobe.uiu.ac.bd/notice/notice-regarding-course-and-section-selection-process/>**

**B. Newly admitted students in Summer 2024 trimester** are advised to come to the following rooms from **May 27 (Monday), 2024 to May 29 (Wednesday), 2024** during **09:30 am to 04:00 pm** to complete their course registration. They will have to pay **taka 15,000 (fifteen thousand)** as a partial payment of tuition fees (except admission fee + ID caution fee) before course registration.

**Students who obtained 'B' grade in English in O level examinations**, have to bring their O level certificate to get waiver in English courses. **For credit transfer /course waiver/ IELTS (obtained score 6.00 in all components)**, students have to bring their necessary documents (transcript, certificate, course outline, etc.) at the time of registration.

**For BBA and BBA in AIS students:** Room # 0224 (2<sup>nd</sup> floor)

**For BSECO students:** Room # 0311 (3<sup>rd</sup> floor)

**Classes of Summer 2024 trimester begin:** June 01, 2024 (Saturday)

Please click the following link for **Tuition Fee Payment Procedure.**

**<https://www.uiu.ac.bd/notice/notice-regarding-payment-of-tuition-fee-and-trimester-fee-of-taka-15000-at-the-time-of-registration/>**

**Download Instruction for Self-Registration** (**<https://sobe.uiu.ac.bd/notice/instructions-for-self-registration/>**)

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Director, BBA Program